

Jackson County Schools

E-Rate FY2025 - MiniQuote RFP for Network Switches

If there are any questions regarding this RFP, please contact Derek Wright via email at wrightd@jacksonk12.org All questions must be submitted via email to Derek Wright no later than 1:00 p.m. CST on Friday, March 14, 2025. Questions and responses will be posted on the ALJP Mini Bid website.

Please ensure email subject line contains **JCS E-Rate FY2025 Switch Upgrade**

Due Date: March 17, 2025 by 10:00 AM Central Time Zone

Description: Jackson County School District is seeking proposals from qualified ALJP vendors to provide 8 to 12 port network switches, and annual licensing (outlined in the mini-quote spreadsheet) to replace current switches in our LAN network that provides connectivity between our schools' classrooms, Internet and WIFI traffic. We will be seeking E-rate funds for this project. This project will be equipment only, no installation, all equipment will be delivered to the Jackson County Schools IT Center.

Quantity: See Equipment table below. No quantity is guaranteed. No purchase is guaranteed unless E-Rate and local funding is available.

Pricing: Vendors must use their ALJP bid as the basis for this quote. Pricing may be lower, but the Jackson County School District must be able to demonstrate to USAC that the prices submitted here clearly tie back to the vendor's ALJP bid award.

Funds: Any agreement between Jackson County School District and the selected vendor will be contingent upon the availability of E-rate funds, board approval, and matching funds available. Jackson County School District plans to use the E-rate 474 SPI method.

Terms:

- Jackson County School District reserves the right to accept and/or deny any or all items on the proposal at the unit price submitted.
- All prices submitted on the bid are to be “delivered prices” and shall be inclusive of all charges and fees, and shall not include any state or local tax. Tax exempt information is available upon request.
- The Jackson County Schools Technology Coordinator shall be notified immediately regarding any price decrease affecting a bid item. Furthermore, Jackson County School District shall receive the benefit of the decrease as soon as possible in accordance with the written notification from the contract vendor.
- No invoice will be paid until all purchase order items have been delivered. All items must be new, unused, current technology, not end-of-life, close out, or refurbished products.
- Vendor must be an established business for a minimum of at least 3 continuous years and must have handled orders for the same or similar products.
- Vendor must be in good standing with the FCC and provide a current Service Provider Identification Number (SPIN) with USAC Schools and Libraries (E-rate).
- The bid will be awarded as a collective grand total and not item-by-items. Jackson County School District may elect to award all, some or none of the equipment bid.

E-rate Contingency: Yes

Additional Requirements:

- Vendors are requested to submit bid responses on their company letterhead.
- Separate E-rate eligible items from ineligible items on all quotes and invoicing.
- Excel spreadsheet from the awarded vendor is to be provided to Jackson County School District of all equipment, serial numbers, and model numbers.
- Vendor must have offices located in the state of Alabama to ensure prompt response time.
- If Jackson County School District does not receive E-rate funding as a result of vendor error, the vendor will still be required to provide bidded services and Jackson County School District will only be obligated to their E-rate percentage.
- Vendor must have a SPIN number.
- Vendor who do not currently have green light status will not be considered. The loss of green light status with the FCC shall render any contracts entered into with the vendor to be immediately null and void.
- Awarded Vendor must supply a USAC Form 21 bulk upload spreadsheet

Evaluation:

- Each proposal will be evaluated based on criteria and priorities defined by the Jackson County School District. The school system will award based on the vendor submission that best meets the needs of the school system regarding the current Technology Plan, future growth, and RFP specifications, not necessarily the lowest price even though price will be the primary factor.
- The contract will be awarded for one year from July 1, 2025 through June 30, 2026.
- Jackson County School District reserves the right to reject any or all of the bids or any items of any bids, to waive any informalities in bids received, and to waive technical errors in the best interest of Jackson County School District.

Evaluation Criteria:

Price of E-Rate Eligible Equipment	40%
Prior Experience with Vendor	30%
Completeness/Quality of Proposal (all documents provided)	15%
Local or In State Vendor Representative	10%
References	5%
<u>Total Points</u>	<u>100%</u>

Disqualifications: If one or more of the following occur, then the entire bid will be disqualified. A disqualification means that the bid will not be accepted, evaluated, or considered.

- The bid is received after March 17, 2025 at 10:00 am.
- The required bid documentation listed in the terms are not included.
- The vendor fails to provide a SPIN.
- The vendor does not currently have a green light status with USAC.

Equipment: Minimum Layer 2 POE+ 8 to 12 1GbE Port Switches with Fiber SFP uplink port. Must have stacking capability. Must include power cord. Any licensing should be quoted in one, three, and five year increments.

Compatibility: Vendor must provide documentation of specifications and guarantee that the quoted items are compatible and integrate seamlessly with installed equipment. Jackson County School District currently has Cisco core fiber switches in each school's MDF. Switch proposed by the bidder must be 100% compatible to use with existing SFP module GLC-SX-MMD 1000 BASE-SX SFP, otherwise a compatible SFP module for each switch should be included.

<u>Location</u>	<u>Switch Total</u>
Bridgeport Elem	27
Bridgeport Middle	23
Bryant	21
Dutton	24
Flat Rock	18
Hollywood	23
Macedonia	21
North Jackson HS	58
North Sand Mountain	62
Pisgah	51
Rosalie	31
Section	55
Skyline	51
Stevenson Elem	48
Stevenson Middle	27
Woodville	53
Total	593

All proposals should be emailed to Derek Wright (wrightd@jacksonk12.org) by March 17, 2025 by 10:00 AM Central Time Zone